

RQ-2



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

August 18, 2004

Brent Anderson, Treasurer
Massachusetts Republican State Congressional
Committee
85 Merrimac Street, Suite 400, Room 526
Boston, MA 02114

Response Due Date:
September 17, 2004

Identification Number: C00042622

Reference: April Monthly Report (3/1/04-3/31/04)

Dear Mr. Anderson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B supporting Line 21(b) of your report discloses a payment(s) totaling \$1,054.20 for "PRINTING." Expenditures and disbursements for public communications (as defined under 11 CFR §100.26) that refer to a clearly identified candidate for Federal office and that promote, support, attack or oppose any candidate for Federal office, meet the definition of Federal Election Activity under 11 CFR §100.24 and should be disclosed on Schedule B for Line 30(b) along with the identity of the candidate(s). However, public communications that meet the definition of Federal Election Activity and that also contain express advocacy as defined under 11 CFR §100.22, would constitute an in-kind contribution, an independent expenditure or a coordinated party expenditure and should be properly disclosed on a Schedule B, E or F supporting Lines 23, 24 or 25, as appropriate, rather than on Schedule B for Line 30(b). Please amend your report to properly disclose this activity or provide clarifying information.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) B of your

report to clarify the following description(s): "ADMINISTRATIVE EXPENSES", "EVENT OPERATIONS", "PROFESSIONAL SERVICES", "CONSULTING", "CONSULTING-NON-FEA INTERNAL ADVICE", "REIMBURSEMENT", "FOCUS GROUP", "REIMBURSEMENT-EXPENSES", "REIMBURSEMENT-SUPPLIES/MEETING EXP", "REIMBURSEMENT-MEETING EXPENSES" and "CONSULTING." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

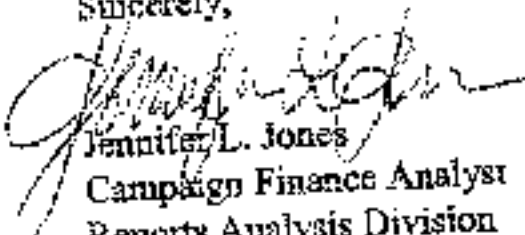
-Please amend your report by providing the amount for each disbursement itemized on Schedule B supporting Line(s) 21(b).

Please note, operating expenditures that aggregate \$200 or less per vendor for the calendar year do not need to be itemized on Schedule B of your report. Please refer to the instructions for each line and 11 CFR § 104.3(b)(3) for the itemization requirements.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1393.

Sincerely,


Jennifer L. Jones
Campaign Finance Analyst
Reports Analysis Division

